Print90

,

January 1, 1970

Attn:

,

Re: Transcript Request

:

As per our conversation, I, , do hereby give my written permission to send () copy(ies) of my official transcript to the name and address identified below.

,

My personal information is as follows:

**Social Security Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name while Enrolled:**

**Email Address:**

**Telephone Number:**

Enclosed please find in the amount of to cover the cost of the transcript and/or mailing. Should you have any questions, please feel free to contact me at the above telephone number. Thank you for your time and assistance in this matter.

Sincerely,

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  () | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Date) |